



REQUEST FOR PROPOSAL

Invitation of Supply, Installation and Commissioning of AMF Panel (ATS) for 500 KVA Transformer & 320 KVA DG Set

Request for Proposal (RFP) No- ELE/01/24 Dated 30th Jan 2024

1. Bids in sealed cover are invited for products listed in Part III of this RFP. Please super scribe the above-mentioned Title, RFP number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.
2. The address and contact numbers for sending Bids or seeking clarifications regarding this RFP are given below -
 - a. Bids/queries to be addressed to:

**The Secretary
The Delhi Golf Club,
Dr. Zakir Hussain Marg New Delhi- 110003**
 - b. Postal address for sending the Bids: **As mentioned Above**
 - c. Name/designation of the contact personnel: **Mr. Abhishek Upadhyay, Executive Electrical**
 - d. Telephone numbers of the contact personnel: **9999722213**
 - e. e-mail ids of contact personnel: **ammaintenance@delhigolfclub.org**
3. This RFP is divided into three Parts as follows:
 - a. Part I – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
 - b. Part II – Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
 - c. Part III – Contains Standard Commercial Conditions of RFP, which will form part of the Contract with the successful Bidder.
4. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

Part I – General information

1. Last date and time for depositing the Bids: By 12:00 PM on 08th Feb 2024

The sealed Bids, both technical and Commercial bid should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.

2. Manner of depositing the Bids: Sealed Bids should be either dropped in the Tender Box kept in **the Main Office of DGC** or to be sent by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non- delivery/non-receipt of Bid documents. Bids sent by FAX or e-mail will not be considered (unless they have been specifically called for by these modes due to urgency).

3. Time and date for opening of Bids: At 02:00 PM on 08th Feb 2024.

(If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

4. Location of the Tender Box:

Tender Box will be placed in Main Office Area **outside Finance Controller's (FC) cabin**. Only those Bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.

5. Place of opening of the Bids:

Tender will be opened in the Board Room of DGC. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

6. Single Bid system: The Tender is (Techno Commercial) Single bid system.

7. Forwarding of Bids – Bids should be forwarded by Bidders under their original memo / letter pad inter alia furnishing details like GST number, Bank address with NEFT Account if applicable, etc. and complete postal & e-mail address of their office.

8. Clarification regarding contents of the RFP: A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarifications sought not later than 7 (Seven) days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

9. Clarification regarding contents of the Bids: During evaluation and comparison of bids, the DGC may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

10. Rejection of Bids: Canvassing by the Bidder in any form, unsolicited letter before awarding of tender. Conditional tenders will be rejected.

11. Unwillingness to quote: Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

12. **Validity of Bids:** The Bids should remain valid till Finalization of the vendor by the DGC.
13. **Earnest Money Deposit: –** Not Applicable.

Part II – Essential Details of Items/Services required

1. **Schedule of Requirements:** Supply, Installation and Commissioning of AMF Panel (ATS) 500 KVA Transformer & 320 KVA DG Set (complete work details mentioned as per para 2 of part III, Scope of work).
2. **Delivery Period** – Handing over of the site within **20 days** from the date of contract. Please note that contract can be cancelled unilaterally by the DGC in case the project is not completed & handed over within the above specified time period. Extension of contracted delivery period will be at the sole discretion of the DGC, with applicability of LD or without applicability of LD clause.
3. **Liquidated Damages:** In the event of the Vendor's failure on complete the work within specified time, installation of equipment, training, etc as specified in this contract, the DGC may, at his discretion, withhold any payment until the completion of the contract. The DGC may also deduct from the SELLER as agreed, liquidated damages to the sum of **2%** of the contract price of the delayed/undelivered stores/services mentioned above for every month of delay or part of a month, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed services.
4. **Payment terms & Conditions:** Payment shall be released within 30 days' time after receipt and acceptance of the materials in good condition or the date of receipt of supplier's bill, whichever is later. However, an amount of 05% may be withheld as retention for the period (For 01 Year from the date of completion.
5. **Warranty.** The Seller warrants for a period of **12** months from the date of installation, that the goods/stores supplied under the contract and each component used in the manufacture there of shall be free from all types of defects/failures.

Part III – Evaluation Criteria & Price Bid issues

1. **Evaluation Criteria -** The broad guidelines for evaluation of Bids will be as follows:
- (a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.
 - (b) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at Para 2 of part 3.
 - (c) The Delhi Golf Club reserves the right to cancel the tendering at any stage.

2. Scope of detailed Work / RFP

BOQ Of Supply, Installation and Commissioning of AMF Panel (ATS) 500 KVA Transformer & 320 KVA DG Set

S.NO	Particulars	Make	Qty.	Unit	Rate	Amount
A	<u>INCOMER (TRANSFORMER)</u>					
1	ACB 800A FP EDO 50KA Microprocessor based	L&T	1	Nos.		
2	Under voltage 415V AC	L&T	1	Nos.		
3	TNC	SALZER	1	Nos.		
4	Digital Multifunction meter	L&T	1	Nos.		
5	CT 800/5A CL1	AE/SAVIOUR	3	Nos.		
6	Phase Indication Light RED 230V AC	ESBEE	1	Nos.		
7	Phase Indication Light YELLOW 230V AC	ESBEE	1	Nos.		
8	Phase Indication Light BLUE 230V AC	ESBEE	1	Nos.		
9	ON/OFF Indication Light 230V AC	ESBEE	2	Nos.		
10	AUX. CONTACTOR 230 V AC	L&T	2	Nos.		
11	AUTO MANUAL SELECTOR SWITCH 6A	IRA	1	Nos.		
12	EM. P.B.	ESBEE	1	Nos.		
13	MCB 6A SP 10KA C curve	L&T	7	Nos.		
14	Neutral Link	Reputed	2	Nos.		
B	<u>INCOMER (DG)</u>					
1	ACB 800A FP EDO 50KA Microprocessor based	L&T	1	Nos.		
2	Under voltage 415V AC	L&T	1	Nos.		
3	TNC	SALZER	1	Nos.		
4	Digital Multifunction meter	L&T	1	Nos.		
5	CT 800/5A CL1	AE/SAVIOUR	3	Nos.		
6	Phase Indication Light RED 230V AC	ESBEE	1	Nos.		
7	Phase Indication Light YELLOW 230V AC	ESBEE	1	Nos.		
8	Phase Indication Light BLUE 230V AC	ESBEE	1	Nos.		
9	ON/OFF Indication Light 230V AC	ESBEE	2	Nos.		
10	AUX. CONTACTOR 230 V AC	L&T	4	Nos.		
11	AMF RELAY	PROCOM	1	Nos.		
12	BATTERY CHARGER 24V DC,10A	IRA	1	Nos.		
13	AUTO MANUAL SELECTOR SWITCH 6A	IRA	1	Nos.		
14	START/STOP P.B.	ESBEE	2	Nos.		
15	EM. P.B.	ESBEE	1	Nos.		
16	MCB 6A SP 10KA C curve	L&T	7	Nos.		
17	Neutral Link	Reputed	2	Nos.		
C	<u>BUSBARS: -</u>					
1	1000A FP 415Volts 3Phase 4Wire Colour Coded Aluminium busbars for Complete panel	REPUTED	1	Lot		
2	Supplying and laying 300 sq mm 3.5 core XLPE Armoured Cable with Aluminium conductor	Polycab	50	Mtr		
3	300 sq mm copper long barrel lugs	REPUTED	20	No		
D	<u>MISCELLANEOUS: -</u>					
1	Nuts, Bolts, Washers, Ferule Numbers, Cable Ties, Tie Base, Copper PVC Control Wire, Power Wire, Copper Thimbles, Panel Locks, I-Hooks, PVC Tape, Insulators E-type, L-Type, Round Type, MCB Chanel, Pvc Chanel, Connector Chanel, Connectors	REPUTED	1	Lot		

E	Dismantling charges of existing panel and existing cable with Civil work		1	Job		
F	PANEL OUTER BODY FABRICATION- H-1800 X W-1600 X D- 1000 (2/1.6Sqmm CRCA SHEET) with Door and Locks (AS Per Area)	REPUTED	1	Lot		
Amount						
GST						
Freight Charges						
Total Amount						
Completion of work						
Payment Terms						
Warranty of Full installation						

Note –

1. Vendors are requested to visit the site before offering the quotation
2. Working hours will be notified on a daily basis, including night hours.,
3. Only licensed electrical vendors are eligible for the project.

Secretary
The Delhi Golf Club